



## **Computer Programmer, Windsor Mill, MD-EZCP022V**

Specialized Area - Dot NET, VB, ASP, C#

Specialized Skill - Sharepoint

### **Mandatory Skills**

SharePoint

### **Job Description**

Create multiple Business Process flows for the SharePoint project using .Net.  
Install, heavily configured, created user documentation and trained users in the use of Quiker. Quiker is a web-based Configuration Management/Bug tracking system;  
Work with VMware to create disaster recovery procedures for the SSA Data Center;  
Gather Functional, Non-Functional Business Requirements and create detail Functional Specification documents;  
Responsible for all project designs and documentation and served as a primary liaison between the business team and the project team by assisting in identifying, understanding, and documenting their business needs;  
Create Data Flow Diagrams for the visualization of the OSES system;  
Responsible for the creation of the portal, site collection, sites, lists, document libraries and assigning permissions to groups;  
Maintain, monitor and support SharePoint servers (2010/2013) in development, staging and production environments;  
Administration, maintenance and troubleshooting of issues with WSS/Share Point Server environment;  
Involve Daily maintenance; creation of new sites and users; user/developer support; performance tuning;  
Mange the developers team with work assignment and maintain time limits.

### **Key areas of responsibilities:**

Oversees the entire client systems development lifecycle, including systems requirements, coding, testing, and implementation of proposed systems and provides critical recommendations and solutions for complex problems.  
Identifies and addresses barriers and risks to successful implementation.  
Developing, maintaining, and supporting applications and computer/network operating system and other system software